



**Meeting Agenda**  
**Gaza Shelter Cluster Meeting at 11:00AM on Tuesday 20<sup>th</sup> Dec 2016**  
**NRC Office, 5<sup>th</sup> floor, Hijje Building, Gaza City**

**Meeting Agenda**

- 1- Coordination update
  - a. Shelter Cluster Coordination update (10 min)
  - b. SC Information Management update (10 min)
  - c. Members Updates and feedback (10 Min)
  
- 2- Reconstruction harmonization (UNOPS) (10 min)
  
- 3- Shelter response evaluation field survey (25 min)
  
- 4- AOB



**Minutes of Meeting:** Gaza Shelter Cluster Meeting at 11:00AM on Tuesday 20 Dec 2016

**Location:** NRC Office, 5<sup>th</sup> floor, Hijje Building, Gaza City

**Present:** Shelter Cluster Coordination Team (SCCT) [2], REACH [1], UNRWA [1], ICRC [1], CRS [1], GVC [1], UNOPS [1], PHC [1], NRC [1]

**Absent:** UNDP, MOPWH, MOSA, ACTED, Mercy corps, Kuwait Rep, OCHA, Qatar Charity (QC), and PNGO

Topic and Notes on Discussion	Action points
<p><b>1- COORDINATION UPDATE</b></p> <p><b>A. SHELTER CLUSTER COORDINATION UPDATE</b> SCNC provided updates on the key activities within the last month:</p> <ul style="list-style-type: none"> <li>▪ REACH assessment Data collection was completed and initial results were presented under agenda item 3. These are preliminary results pre-full data cleaning therefore may change slightly. The data will be analysed over the coming weeks and a draft report ready at the end of January.</li> <li>▪ HLP training The HLP training mentioned in the last cluster meeting was held on Wednesday 30<sup>th</sup> November and was beneficial and interesting. The training took a slightly different approach from previous HLP trainings which had a legal focus. One of the exercises included mapping the current tenure arrangements in Gaza and the documents required by agencies to ensure tenure security. This mapping will be followed up next year, potentially through a working group with support from NRC ICLA.</li> <li>▪ Gender consultancy The gender consultants submitted their draft report to the cluster for fist review. The report was 75 pages long and considered too long to share with partners for comments. The consultants were advised to reduce the length of the document and focus more on practical implications and recommendations. The report should be re-submitted before the end of the year and will be shared with partners. From this a short guidance note and gender checklist will be created.</li> <li>▪ Winterization No further winterization updates/plans were shared with the cluster following the last meeting.</li> </ul> <p><b>B. INFORMATION MANAGEMENT UPDATE</b> Shelter Cluster presented the latest figures for Nv-Dec factsheet which will be finalized and uploaded on the SC website. The IM presentation is attached and shelter partners will be notified when the factsheet is</p>	<p>Report to be shared in late Jan</p> <p>Follow up required in 2017</p> <p>Report to be shared in January</p> <p>Follow up required in 2017</p> <p>SC to share presentation with partners, and notify them</p>



<p>uploaded to the website to get updated figures, interventions, and gaps in more details.</p> <p><b>C. <u>CLUSTER PARTNER UPDATE</u></b></p> <ul style="list-style-type: none"> <li>▪ UNRWA       <p>Marinda Barakat introduced herself as the new UNRWA focal point for NFIs. UNRWA have not yet provided a 4W and stockpile update as they are currently in the process of stocktaking. Once this is completed, stockpiles will be shared.</p> <p>UNRWA raised the issue of needing to address the quantity of materials distributed for winterization, currently the guidance states 1 mattress per adult and 1 per two children, however this should be clarified for children under the age of ten.</p> <p>UNRWA have distributed tarpaulins and nylon sheeting to about 3,000 families, this was started as a preventative measure for families who had not received assistance to repair, and continues as a responsive measure for those at risk requesting assistance.</p> <p>UNRWA have a good levels of stocks, about 50,000 tarps and 70 tonnes of nylon. UNRWA have used the average over the last three years as their basis for predicting winterization needs.</p> <p>NRC requested to see samples of quality of thermal blankets for distribution and for a quality standard to be included in the NFI kit specification.</p> <p>SCT recommended this issue be addressed in the NFI working group in 2017.</p> </li> <li>▪ CRS       <p>For winterization, CRS have signed contracts with 49 beneficiaries with an average cost of \$3000 for upgrading and repairs in Khan Younis. First advance payment is anticipated to be distributed this week. They are carrying out a field survey for those with outstanding minor or major repairs in order to target 200 beneficiaries. CRS highlighted they were grateful for the long list shared through the cluster from MPWH and MoSA, however this list contained many errors.</p> <p>NRC and UNOPS highlighted the use of the municipal forums through NRCs UDOC program, who are able to support other organisations/service providers with community engagement.</p> </li> </ul>	<p>when the factsheet is uploaded to the website</p> <p>For follow up in 2017</p> <p>SC to suggest to raise issue with MoSA and see how support can be provided, and suggest inclusion of two numbers (eg husband and wife)</p>
<p><b><u>2- RECONSTRUCTION HARMONIZATION</u></b></p> <p>UNOPS raised an issue in order to understand the approaches being taken by cluster partners engaged in reconstruction and in order to encourage a harmonised approach.</p> <p>3 issues require discussion:</p> <ul style="list-style-type: none"> <li>- When destroyed area is bigger than maximum standard and area</li> <li>- When destroyed area is smaller than minimum standard</li> <li>- When an apartment building how to support only one half of a floor</li> </ul>	<p>SC to call meeting of reconstruction actors to share current practice and review/ update reconstruction guidelines as required</p>



<p>PHC highlighted the reconstruction guidelines created by the cluster in 2011. SC suggested to convene a meeting of reconstruction actors to review and update reconstruction guidelines as required in January.</p>	
<p><b>3- SHELTER RESPONSE EVALUATION FIELD SURVEY</b></p> <p>Max Gibson from REACH presented the initial findings. The presentation is attached, however these are based on first results and the data still needs an element on cleaning.</p> <p>The participants discussed various aspects that needed to be taken into account such as the assistance provided by UNDP for rubble removal, the difference in damage category reported by beneficiaries' vs MPWH, how considering vulnerability categories and which had most impact.</p> <p>Any additional comments should be made directly to Max &lt;<a href="mailto:max.gibson@reach-initiative.org">max.gibson@reach-initiative.org</a>&gt; before the end of the year. Further analysis and breakdown of the results will be carried out and shared for review/comments by the SAG. The final report will be presented in 2017.</p>	<p>Any additional comments via email by 31<sup>st</sup> Dec 2016</p>
<p><b>4- AOB</b></p> <p>Next Shelter Cluster meeting is scheduled on 24<sup>th</sup> January 2017, at NRC office. Meeting invitation with the suggested agenda will be circulated one week before the meeting.</p>	

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